

# + Program Manager



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Location: Montreal, Quebec (Hybrid/Flexible)

Type: Part-time, Contract

Pay: Salary contract

## + About Hike MTL

At Hike MTL, we're changing the face of leadership outdoors by offering transformative experiences designed to empower and destigmatize BIPOC and marginalized communities. Our activities range from group excursions in nature to educational workshops on environmental conservation.

## + Role Overview

The Program Manager at Hike MTL will be responsible for overseeing the planning, implementation, and tracking of our various outdoor programs and initiatives. This position demands a strategic thinker with a passion for community engagement and outdoor activities.

## + Qualifications:

- 3+ years of experience in program management, preferably in non-profit or community-based settings.
- Proven ability to design and implement effective community programs.
- Strong leadership skills and the ability to manage teams effectively.
- Excellent communication and interpersonal skills, with an emphasis on engagement and presentation abilities.
- Passionate about outdoor activities and committed to the mission of inclusivity and empowerment.
- Bilingualism (French and English) is highly advantageous.

## + Responsibilities:

## Details:

- Develop, implement, and evaluate program initiatives aligned with the organization's goals.
- Manage the scheduling and logistics of outdoor activities, ensuring they cater to diverse age groups, skill levels, and interests.
- Supervise and support the training and performance of program staff and volunteers.
- Collaborate with the CEO and management team to enhance program offerings.
- Ensure compliance with safety regulations and quality standards during all activities.
- Foster relationships with community partners and stakeholders.
- Monitor program budgets and manage resources effectively to maximize participation and impact.
- Lead outreach efforts to promote programs, including marketing and public relations.
- Measure and report on program outcomes, providing insights and recommendations for improvement.